

# HOOKSETT POLICE DEPARTMENT

POLICE COMMISSION:  
JOANNE MCHUGH, CHAIRPERSON  
CLARK M. KAROLIAN  
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## NOTICE

**A meeting of the Hooksett Police Commission is scheduled to be held on Tuesday October 16, 2012, at 6:30 p.m. at the Hooksett Safety Center, pursuant to RSA 91-A:2, I & II, and shall include non-public sessions pursuant to RSA 91-A:3,II,(a), (b), & (c). The public is invited to attend the public portion of the meeting.**

Posted: 10/15/12

**Police Commission Meeting  
Revised Agenda  
Tuesday October 16, 2012  
6:30 P.M.**

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1. 6:30 PM – Call to Order
2. Proof of Posting
3. Pledge of Allegiance

**Non-Public Session**

**Per RSA 91-A:3,II, (b)** The hiring of any person as a public employee.

**Per RSA 91-A:3,II, (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

**Public Session**

**4. Minutes of Last Meetings**

- a. December 22, 2011 public minutes
- b. April 9, 2012 public minutes
- c. July 30, 2012 public minutes
- d. August 21, 2012 public minutes
- e. September 18, 2012 public minutes
- f. October 1, 2012 public and non-public minutes
- g. October 4, 2012 public and non-public minutes
- h. October 9, 2012 non-public minutes
- i. October 11, 2012 public and non-public minutes

**5. Public Input: (5 Minutes each)**

**6. Monthly Reports:**

- a. Police budget report

Anyone requesting auxiliary aids or service is asked to contact the Police Department Administration Office 5 business days prior to the meeting.

Note: Others matters within the public bodies jurisdiction maybe considered.

Meeting notice at the Hooksett Safety Center, Hooksett Town Website and the Hooksett Public Library.

Anyone requesting an appointment to the agenda needs to contact Hooksett Police Administration 1 week prior to the scheduled meeting.

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1. Overview of expenditures

**7. Old Business:**

- a. Salary Survey and Support Staff Hourly Rate Employees
- b. S.O.P. Review (Tabled from 09/18/12)
  - O-102 Weapons Policy
  - O-110 Mutual Aid
  - O-120 Pursuit
  - O-121 Call Response Protocols
  - O-122 Response to Chemical, Biological, Radiological, Nuclear and Explosive Threats
  - O-125 Homeland Security Intelligence
  - O-130 Arrest Procedure
  - O-131 Arrest and Detention of Foreign Nationals
  - O-140 Transportation Operations
  - O-145 Arraignment Procedures
  - O-146 Court Diversion & Referrals
  - O-152 Abducted Child Alerts / "Amber Alert Plan"
  - O-160 Notification of Personnel
  - O-201 Patrol Areas and Assignments

**8. New Business:**

- a. Recording Equipment (Commissioner McHugh)
- b. P.S.S.G. Monthly Report
- c. New CIP Item
- d. Manifest
  - 1. Expenses and Payroll September 2, 2012 thru October 11, 2012
- e. SOP Review
  - O-101 Use of Force
  - O-103 X26 Advanced Taser
  - O-161 Media Relations and Public Information
  - O-202 Change of Shift Duties
  - O-212 Missing Person Investigations
  - O-213 Protective Custody
  - O-304 Probationary License
  - O-305 Parking Enforcement
  - O-312 Illegal Transportation of Alcohol

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**9. Items for Next Agenda:**

**10. Public Input: (5 Minutes each)**

### **Non-Public Session**

**Per RSA 91-A:3,II, (a)** The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

**Per RSA 91-A:3,II, (c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.

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